YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Rampurhat College
• Name of the Head of the institution	Dr. Buddhadeb Mukherjee
• Designation	Teacher-in-Charge
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	09883004451
• Mobile No:	9883004450
• Registered e-mail	principal.rampurhatcollege@gmail.com
• Alternate e-mail	iqac.rphc@gmail.com
• Address	Rampurhat College, Dakbangla Para, P.O.: Rampurhat, Dist.: Birbhum, PIN: 731224
• City/Town	Rampurhat
• State/UT	West Bengal
• Pin Code	731224
2.Institutional status	
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**The University of Burdwan**
• Name of the IQAC Coordinator	**Dr. Prabal Kumar Sinha**
• Phone No.	**9434220873**
• Alternate phone No.	**9883004450**
• Mobile	**9434220873**
• IQAC e-mail address	**principal.rampurhatcollege@gmail.com**
• Alternate e-mail address	**iqac.rphc@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.rampurhatcollege.in/images/uploads/RphC%20AQAR_%202019-20_Submitted.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.rampurhatcollege.in/images/uploads/Academic%20calendar%202020-21_%20signed.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.1**	**2007**	**31/03/2007**	**30/03/2012**

6.Date of Establishment of IQAC	**04/04/2007**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of	View File

IQAC		
9.No. of IQAC meetings held during the year	`01`	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	`No`	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	[View File](#)	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	`No`	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`• Ensured regular holding of classes through online mode due to COVID-19 situation.`

`• Organized a webinar.`

`• Online admission with Enterprise Resource Planning (ERP) started from this year.`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
`To organize webinars as COVID-19 pandemic has disrupted the offline classes.`	`Twelve (12) webinar was organized by different department.`

13.Whether the AQAR was placed before statutory body?	`Yes`
• Name of the statutory body	

Name	Date of meeting(s)
Governing Body	26/04/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	15/03/2022

Extended Profile

1.Programme

1.1	22
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	7118
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	1518
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	1276
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic	
3.1 Number of full time teachers during the year	**92**

File Description	Documents
Data Template	[View File](#)

| 3.2

Number of Sanctioned posts during the year | **65** |

File Description	Documents
Data Template	[View File](#)

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**35**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**13.04629**
4.3 Total number of computers on campus for academic purposes	**34**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college ensures the dissemination of higher education and culture by providing ample scope for the study of multiple disciplines. While drawing its pool of students mainly from the adjacent rural areas inhabited by lower income groups, the college has taken utmost care to provide these students good opportunities of studying Postgraduate courses both in regular and distant modes in various disciplines. The Undergraduate syllabi of English, Sanskrit, History, Political Science and Philosophy include issues related to Gender and Human Rights. The syllabi of Botany, Zoology,

and Geography focus on climate change and environmental issues. Since March 2020 under the severe Covid-19 pandemic situation the institution refrains from organizing any cultural or sports gathering involving large number of students and it is conducting its academic curriculum through online mode. The institution is successfully conducting online classes through Google Meet etc in 22 existing courses (both UG and PG) in 18 disciplines of Arts, Science and Commerce streams. Besides conducting classes in online mode the teaching faculties of the college regularly develop e-contents for the benefit of all students who cannot physically attend the college due to pandemic-induced Lockdown. Under these circumstances of restricted movement, the college library provides link to the 'National Library and Information Services Infrastructure for Scholarly Content'. The membership of Inflibnet N-List taken by the college provide enough academic facilities to Undergraduate and Postgraduate learners and teaching faculties by giving access to books and journals from various e-resources.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	http://www.rampurhatcollege.in/images/uploads/2020-21_%201.1.1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As an affiliated college of the University of Burdwan the College abides by the academic calendar of the affiliating University. The Academic calendar of the college along with the holiday list is prepared in coordination with the University curriculum and the college authority incorporates some interactive and innovative programmes into it both at the faculty and student level. Detailed schedules with dates are given for pre-University Examination Tests. Students prepare for these examinations accordingly. This calendar also suggests a number of academic programmes, awareness programmes and students activities keeping in mind the quality enhancement of the institution. However, none of these calendars could be followed in their entirety because of the abrupt lockdown of academic institutions due to Covid-19 pandemic situation and most of the schedules had to be conducted via online mode. Internal examinations were taken in online mode. Sometimes MCQ test were taken using Google forms and students submitted assignments online.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	http://www.rampurhatcollege.in/images/uploads/Academic%20calendar%202020-21_%20signed.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

22

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

There is a paper on Environmental Studies in Semester - I with a project work. This aware the students about the environment. The institution's power requirements are partially met by the solar panel of 20 KW power installed on 27.03.2017 with the help of government. This is a major achievement towards our mother Earth. The college maintains a green and clean campus. It also takes initiative of planting trees under the initiative of NSS. These acts of environmental awareness help to motivate students. Moreover, waste from the science laboratories are managed following standard procedure.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

34

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the	**C. Any 2 of the above**

syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3677

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2931

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In this particular academic year under the impending shadow of Covid19 pandemic the institution encouraged the cultivation of interpersonal bonding between students and teachers primarily through social media and interactive e-platforms such as Google Meet, Zoom etc. A continuous evaluation system is conducted online in all courses and all subjects, including the pre-examination tests before the final University examinations of B.A., B.Sc. and B. Com. The teachers act as the guides of the students very willingly and impart advices in academic mentoring and personal help. Help by both college teachers is availed of by parents as well, depending upon the gravity of the need. The institution arranged some online tutorial classes, where the teachers of all subjects interact with their respective students regarding the improvement of their studies and advise on their career planning. During this academic year a number of remedial classes were arranged online by the teaching faculties of the college for the benefit of the slow learners among students.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
7118	**92**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Education is a two-way communication. So, there is a need to involve the students directly in the teaching learning process. The outcome can be measured in terms of knowledge gathered by the students after completion of the course. Aim of education is the overall development of students. For this student centric methods are incorporated in the curriculum. Experiential learning is used in laboratory based subjects like Physics, Chemistry, Botany, Zoology, Geography etc. The college arranges educational tour in some disciplines. It enriches the learning of the students, reduces the monotonousness from the traditional classroom method. But, in this year due to covid-19 pandemic study tour was not organized. Student seminar, quiz, group discussion etc were conducted online during the year. Online magazine was published by the students of different departments in this year.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT enabled tools like Computer, printer, Scanner, Document camera, Projector are available in the college. During this year the whole world experienced COVID-19 pandemic. Due to this situation all the teachers transforms their teaching method to online mode. Classes were held using Google Meet, Zoom etc. Communication and study material was provided through different Whatsapp groups.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest

completed academic year)

2.3.3.1 - Number of mentors

92

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

59

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

39

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data

for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

849 years

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Continuous evaluation is carried out throughout the year through regular tests, objective tests, projects, student paper presentations, seminars, quizzes etc. Since the implementation of CBCS system in 2017 it has been compulsory for the institution to conduct internal assessment in each of the 22 existing courses of 18 disciplines. Internal evaluation is conducted twice within the duration of a semester. However, under the threat of Covid-19 pandemic the internal evaluation and other assessments are conducted via online mode. During the internal assessment questions are uploaded online via Examination Portal of the college and answer-scripts are received by respective departments in their designated email Ids. Routine tests are conducted to recapitulate different topics from the syllabi. Open book tests are conducted by a few departments that encourages in creativity. Departments take regular, weekly tutorials through online mode. Remedial instruction is given subject wise to slow learners and challenged students. Teachers of all subjects take initiatives in explaining how students' writing skills can be improved in forthcoming examinations. The college enables students via University to apply for re-evaluation of University answer scripts.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In this year internal examination was conducted through online mode. Questions were provided through whatsapp groups of the respective departments. Students submitted their answer scripts through email mentioned by the departments. Generally, if any student cannot appear in the examination, alternate examination is held. During this year no grievance was received from the students regarding the internal examination.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Nil

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	http://www.rampurhatcollege.in/images/uploads/Course%20Outcome%20(New%20Syllabus%20Under%20CBCS).pdf
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Regular internal tests are conducted throughout the year by the departments. As a result it is seen that most of the students achieve good score in the university final examinations. It indicates the attainment of programme outcomes and course outcomes by the students. Many of them go for higher education in various institutions.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

925

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<u>http://www.rampurhatcollege.in/images/uploads/2020-21_%202.7.1_%20signed.pdf</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

12

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

25

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

14

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has a number of committees to engage students in such activities and also the college has one NSS unit. The college tries to take an active role in the upliftment of the nearby locality. The students of NSS regularly clean the college campus and outside the campus area, spread bleaching powder and water the trees. College distributed different plants and seeds among students and outside villagers to aware about the importance of trees and green environment. The college also provides different vegetable seeds to community members for domestic type of agriculture for getting experience of agriculture. Department of Botany has an eminent role to distribute medicinal plants among different primary school located near to the college. Department of Bengali has an important role to organize different programmes like, to distribute food, cloths, soaps, bed sheet etc. during the lockdown those are stuck in Rampurhat Station. This department also visit with students

Rampurhat Sub-Correctional Home to experience the life style of those are in that correctional home and provided them some books. Students of Bengali department visited Shantibari an orphanage home for underage children locate at Naryanpur, Birbhum for getting knowledge about the life style of orphan. The college gives every opportunity to explore all ways of helping the community and students to come up with new ideas and ways to reach out to the community.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

Nil

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

Nil

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

Nil

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

4

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
Nil	

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college run with campus area of 11.3 acres and Arts, Science and Commerce faculties. This college offers UG and PG in Morning, Day and Evening shifts. Their is CCTV, biometric facilities and a display board which informs about air quality and temperature of the college campus. The college has rooftop solar panel power system.

Classroom facilities:

Classroom of our college provide students with a comfortable and supportive environment by providing sufficient space and well ventilated system with adequate number of windows and doors and also a good electricity facilities. Among 34 classrooms, 7 has ICT facilities with internet connection, projector for supportive activities.

Laboratory facilities:

College has well equipped laboratories under all the science and geography department. All the Laboratories are designed as per the need of the subject. They have sufficient space between the working tables so as to provide a safe working environment.

Computing Equipment:

Computing equipments means supportive hardware and software devices which are use with computer system. The institute has 49 computers including mouse, keyboard, printers, scanner and also good

facilities of internet connection. The college has also Hi grade microscope attached cameras are present in laboratories in the department of zoology and botany.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a seminar room for organizing different indoor cultural programme like, International language Day celebration, Rabindranath Tagore Birth and Death anniversary celebration, Mahasweta Devi Memorial Programme celebration, Najrul Islam Birth anniversary celebration, Iswar Chandra Birth anniversary celebration, Begum Rokeya Birth and Death anniversary celebration and also World Environmental Day celebration etc. For outdoor cultural programme college has open air space for celebration of different national days like, Independence Day, Republic Day, Netaji Subhash day and Ambedkar Jayanti etc. on the needs basis college has music instrument like Tabla, Harmonium etc. and also a practice room in the department of music.

There are outdoor facilities for football, cricket, volleyball and basket ball court and other field for organization college yearly sports as well as some indoor games like carom, chess and ludo etc. facilities also provided in the college. Sufficient number of sport material like football, basketball, badminton, all cricket equipments etc. and issued to the students as per the requirement.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

7

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6.04

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **Name of ILMS software: KOHA**

- **Nature of automation (fully or partially): Partially**

- **Version: 16.11**

- **Year of Automation: 2016**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**D. Any 1 of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.05

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

00

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college regularly maintained the projecter, computers etc. Their is a good internet connection.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

49

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

14.41

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

In this academic year during the Covid19 pandemic situation the college website gave commendable service to students especially by operating in consonance with the University website while conducting University examinations. Apart from that the physical facilities of the institution including laboratories, classrooms and computers were made available to students when required maintaining the COVID-19 protocols. In certain disciplines the students are introduced into a laboratory curriculum. During this year the students of these departments had to suffer as they got very little scope to access the laboratories physically. A specific amount of money is allocated for the maintenance of laboratories and classrooms which is part of the teaching-learning process. The maintenance of the classroom, laboratories and college library are done on regular basis. The college is equipped with a considerable number of computers with internet connections in different locations like office, laboratories libraries and departments. The cleaning of the library through fumigation is frequently done by the library staff. The college website is regularly maintained and updated. Maintenance of computers and accessories, generators, water purifiers, CCTV, biometric machine are done on regular basis. The college have taken an initiative to earn revenue by utilizing the college ground and seminar hall.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://www.rampurhatcollege.in/images/uploads/2020-21_%204.4.2_%20signed.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2019

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**E. none of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**D. Any 1 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

106

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In this year student council election was not held as per direction from the state government and also due to the pandemic situation of Covid-19. So, no official student council was present during this year.

Throughout the year students were not able to organize any type of Fresher's Welcome, College Social and Annual Sports Meet of the College. But some of the department done with some online activities like online write-up through online magazine.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni association has a registered and started their activity during this year.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

In addition to different statutory bodies like Governing Body and Teachers' Council the college has formed different sub-committees, which help the college administration to function smoothly. The Admissions Committee involves all members of the staff who work together at different levels. Development Advisory Committee involves the participation of teachers and non-teaching staff. Every grant to the college is discussed in this Board and is forwarded to GB for further consideration. Budgets for each department at the beginning of the academic year also form part of the discussions. The Library sub-committee prepares and plans for the purchase of books and subscription of journals with faculties of individual departments. Non-teaching staff are included in different committees constituted through the proposal of teachers' council and approved by G. B. The college administration follows participative management which is reflected through the participation of all stakeholder in different committees including the GB. Besides experienced teachers and non-teaching staff are invited as invitee members in different sub-committees including IQAC who enrich the institutional governance with their valuable advices.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

College authority on decentralization and participative functioning of the College may reflect Admission committees are formed every year in order to smoothly conduct admission procedure of different courses and classes of different faculties. Senior faculty members along with office administrative staff members are included in the committee. Periodic meetings are arranged for proper coordination

and sharing information. Committee members go through the rules of admissions and help students to select the proper subjects and course. They verify the admission form and provide guidance to the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College authority has mind makeup for setting up perspective plan for excellence in academic and infrastructural development. This is drawn in the form of long term and short term goals in different aspects of college functioning. These perspective plans are reflected in the annual action plans. The IQAC decides the perspective plan which is approved in the DAC (Development Advisory Committee) meetings.

Although the College has been realize most of its perspective plans, noteworthy is the augmentation and renovation of infrastructure, and increase in laboratory equipment and Library resources. The solar generation capacity has been maintained regularly, networking system will be reconstructed. Many of the classrooms are ICT enabled, bringing to fore the technological advancements in teaching-learning. And last but not the least, the IQAC gathers all the material information from different departments and keeps record of all the activities from time to time.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is recognized by the UGC under section 2 (f) and 12(b) of the UGC act 1956. The college is headed by the Principal. The governing body of this college is the head of policy making activity and the president of governing body is the chief of policy making body. Each department has a departmental in-charge who supervises and controls the functioning of the respective departments. The IQAC initiates, plans and supervises various activities of the college that is necessary to increase the overall quality of the education and growth of the college. Total eighteen (18) committees have been constituted to look into the various activities of the college. Recommendations for appointment of both the teaching and non-teaching staffs are done through the West Bengal College Service Commission (WBCSC). Service rule is continued as per the West Bengal Higher Education Department service rule.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has well-defined welfare measures for the teaching and

non-teaching Staff.

- Leave is readily sanctioned to the staff for personal work, attending Refresher Course/ Orientation Program/seminars etc.
- Faculty members are encouraged for research and publications for their career advancement.
- Dedicated workspaces, separate reading and computer space in the library.
- Separate parking for Staff
- The Management is easily approachable to the staff.
- CCTVs and security guards ensure security of staff
- Sufficient numbers of Water coolers
- Washrooms for staff on all floors
- Canteen facility
- Ex-gratia for casual non-teaching staff from college fund.
- All casual non-teaching staffs are given with the festival bonuses annually.
- College provides financial support if anybody needs in advance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

As per the direction of UGC and DPI of Higher Education, Government

of West Bengal, the Institution has a performance appraisal system. Teachers have to submit filled-in format for PBAS (Performance Based Appraisal System) to the Principal. Apart from that, Annual Performa's are submitted by the Teachers to the IQAC which help in collation and cross checking of the information. For Career Advancement under CAS, PBAS formats submitted to the Principal at the end of every academic session are forwarded by Principal to DPI and the affiliating University of Burdwan after approval by an Internal Quality Assurance Cell (IQAC). Performance of Teachers is also assessed through Student feedback, taken at the end of every academic session and appropriate instructions given to staff by Principal. The IQAC reviews Administrative and Academic progress so as to review the performance of all the departments and office administration. After the evaluation of the report by the Principal and IQAC, it is communicated to respective department for improving shortcomings.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Annual Financial Audit account is done by a Chartered Accountant in every financial year. Institution conducts internal audit on a continuous basis. The Internal audit assistants are stationed in the college office. Statutory Audit is conducted by Auditors appointed by DPI of West Bengal Higher Education Department. Statutory audit is completed till financial year 2020-21.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.75

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College raises its funds through various resources such as fees from students, Salary grant received from government. In addition of above mentioned sources, college gets funds and research grants from funding agencies like UGC and University of Burdwan. College raises funds from the examination and enrolment fees by the partnership with University of Burdwan. Purchasing Committee takes decision of purchase of capital equipments. Well defined procedure is followed for purchases.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC frames an action plan and ensures its proper implementation for overall development of the students at the beginning of every academic year. In the IQAC meetings Quality assurance strategies and best practices to be institutionalized are discussed and decisions taken for the staff by the Principal. In the collaboration of IQAC with different departments of the college a number of State, National and International Level Seminar and Webinar have been done. At the beginning of every academic session, Students' Orientation Programme is held for freshers. Students are given information about

examination system, internal marks, Program outcomes, various Committees, NSS etc. This is followed by a tour to different departments. During the session, IQAC held at regular intervals and have become an essential part of the college calendar. Even during the period of COVID-19 and ensuing lockdown, the session was held on the virtual platform to take care of the students' mental health and to uplift their spirits. IQAC has focused on the implementation of e-governance in the areas like Planning, Administration, Finance and Accounts, Admission Process, Examination and Evaluation. IQAC also works with the submission of AQAR and preparation of SSR of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The main focus of the IQAC of this college is the holistic development of our students through strong support base academic activities. The sudden switch to online mode of teaching and evaluation has been a challenge to the stakeholders. Whenever, college has need to provide an educational experience to the learner according to their needs and capabilities, college has done decently well under the circumstances of COVID-19 situation. The regular meetings of the IQAC internally as well as with the principal and different committees are conducted to ensure stocktaking and earmarking of the scopes of improvement in all possible spheres of campus life. Yearly feedback obtained from different stakeholders help in proper identification of the target area.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);	C. Any 2 of the above

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Nil (College Closed due to COVID - 19)

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Mostly paper wastes are disposed as the solid waste from the each department of the college and it is the bulk of waste. The process of collection of waste in the college is done by the sweepers and NSS volunteers of the college and some time by the outsider labors. The students have been sensitized about the importance of keeping their classrooms free from paper and plastic wastes and waste bins are kept in all the classrooms for the students to collect the waste. The municipal garbage truck comes and collects it time to time for final disposal at the Municipal dumping site. Efforts have been made for segregation of wastes and separate bins have been introduced in each department for proper disposal of all kinds of wastes. E-waste materials are also need to be disposed from the college campus therefore, college has a good collaboration relation with Municipal Corporation and the municipality regularly visits to collect e-waste for disposing it.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment	**C. Any 2 of the above**

with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Students of Rampurhat College hail from the different socio-economic backgrounds and come from diverse regions with their different cultures, religion, caste and food habits and also having their own language preference. Therefore, it can be said that the college has a picture of demographic diversity. Diversity is also seen in the parent stakeholders whose occupation range from farmers, rickshaw pullers, daily labours to businessman, doctors and professors. In the annual sports of the college event are conducted providing inclusive environment to the students and teachers too. This college also conducts an annual cultural day and different cultural programmes with rich cultural heritage from different customs, festivals and beliefs of all communities make them different from each other. NSS unit of the college has an important role to provide inclusive environment to the all stakeholders by engaging and participating in different activities like blood donation camp, cleaning the college campus, sanitize the institution, ban on single time plastic use and Swatch Bharat etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In keeping with the Constitutional Responsibility of preserving and caring for the environment college has role to organize different activities and programmes for the students' participation in philanthropic activities for the community. As part of a curriculum students have a subject on environmental science with the principle to adapt and familiarize them on conservation of environment and ecosystem. To develop different types of values among students like, cooperation, sympathy and kindness Department of Bengali of this college has an important role to organize different programmes like, to distribute food, cloths, soaps, bed sheet etc. during the lockdown those are stuck in Rampurhat Station. This department also visit with students Rampurhat Sub-Correctional Home to experience the life style of those are in that correctional home and provided book named as "Ramkrishna Kathamrita". Students of Bengali department visited Shantibari an orphanage home for underage children locate at Naryanpur, Birbhum for getting knowledge about the life style of orphan. The college gives every opportunity to experienced important values to help the community and students to come up with new ideas and ways to reach out to the community.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional	D. Any 1 of the above

ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Various International and national commemorative days are observed and celebrated in the college by giving Speeches staff and Principal on National festivals- Independence and Republic Day to enhance National pride. Apart from this there are also many cultural events including dance and songs like, Rabindra Sangeet and Nazrul Gitee, which reflect our national pride and pave way for introspection and realization of our obligation towards the nation.

Other commemorative days such as College Foundation day (28.08.2020), Women's day (8.3.2021), Teachers' Day (05.09.2020), Gandhi Jayanti (02.10.2020), Rabindra Jayanti (09.05.2021), Rabindra Death Anniversary (07.08.2020), Najrul Jayanti (24.05.2021), Netaji Birth Day (23.01.2021), Holi (29.03.2021), Saraswati Puja (16.02.2021), Begum Rokyea Birth and Death Anniversary (09.12.2020), International Language Day (21.02.2021), Iswar Chandra Vidyasagar Birth Anniversary (26.09.2020) etc. All the above activities were held online in 2020-21 due to pandemic condition.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

'Clean Campus Clean Self. Green Campus Green Mind'

Best Practice 2

'Apply Apps in Academics: Training the Students about Online Classes'

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Keeping in mind the socio-economic condition of students, who hail mainly from the adjacent rural areas inhabited by lower income groups, the college has taken utmost care to provide these students good opportunities of skill oriented studies. Skill-oriented topics have been incorporated already by the affiliating University (the University of Burdwan) within the college curriculum. The college operates in three shifts namely Morning, Day and Evening shifts. The college has constructed the Hamilton Museum of Fresh Water Fishes which is maintained by the Department of Zoology. This is unique in nature in this locality. NSS Student Units of the college conduct frequent awareness and service camps on issues of environment, health and sustainability in villages surrounding the college area. However in this year under the threat of Covid19 pandemic NSS of the institution could not organize camps as it require involvement a lot of people. The institution stresses on outreach programmes and inculcates in its students an awareness of the value of a holistic education and empathy for the less privileged sections of society. Rampurhat College has collaborated with Kohima Science College, Nagaland and IITM, Pune for academic research on atmospheric science and country wide Lightning Location Network respectively.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1) To apply for " ac.in " domain for Rampurhat College.

2) To start certificate course for students.